



<http://www.intellicodepro.com>

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SAM (Security Account Manager) version 2.0



Sam is a full featured Security Account Management application. SAM allows you to store Account information for things such as: bank accounts, mobile phone, credit cards, phone cards and much more. All of the data in the SAM database is encrypted for additional security.

In SAM, you can do the following:

- Quickly look up or enter Accounts, user ids, passwords, pins, codes and other information.
- Attach a note to each Account entry, in which you can enter additional information about the entry.
- Assign Account entries to categories so that you can organize and view them in logical groups.
- Use your PDA assigned password or assign a new password to SAM for additional security.
- View your accounts by category.
- Seamlessly loop through your categories to find your accounts.

SAM standard features

- Use SAM's Security to prevent unauthorized access to your sensitive data.
- SAM uses encryption to further protect your data. Tag records as "private" for added protection with Palm's built-in security.
- Auto-lock SAM on power off when you assign SAM a password.
- Pop-up lists allow you to customize each accounts descriptive fields with descriptions that best suit the account type.
- Alphabetically sorted accounts for easy access
- Organize your accounts with categories that you create
- Share your data with other applications and speed up data entry using the cut, copy and paste features.
- SAM backs up your data on every Sync.
- Quickly find what you are looking for using SAM's "category cyler", "Look up" or Palms Find feature.
- Navigation is adopted from Palm's basic applications.

To open SAM

Tap on the SAM icon  or .

Creating records

1. From the main screen Tap the “new” icon .
2. Enter text for the record.
3. (Optional) tap Details to select attributes for the record.
4. Tap Done.

Other ways of creating records

- From the edit screen tap on the menu icon  and then tap on the New Account menu item.
- From the edit screen tap on the “new” icon .

There is no need to save the record because SAM saves it automatically.

Editing records

After you create a record, you can change, delete or enter new text at any time.

1. Select the record you wish to edit from the SAM list of Accounts.
2. Edit the record.
3. Tap Done.

There is no need to save the record because SAM saves it automatically.

Edit menu

The edit menu has the same functionality as that of the Palm Basic Applications. Please refer to your Palm Handbook for instructions.

Deleting records

1. Select the record you want to delete.
2. Tap the “delete icon” .
3. A confirmation dialog box appears, Tap “OK”.

Other ways to delete records

You can also delete records in the following ways:

- In the details dialog box, tap Delete and then tap OK.
- Delete the text from the Account field.
- When editing an account, Tap the menu icon 
 1. Tap the Delete Account command:
 2. A confirmation dialog box appears.
 3. Tap OK.

Attaching notes

To attach a note to an account:

1. Tap on the note icon .
2. Enter your note.
3. Tap Done.

A small note icon  appears at the right side of any account that has a note.

Other ways to attach a note to an account

- If your account does not show the note icon , you can Tap on the space to attach a note.

To review or edit a note:

1. Tap the note icon  or tap this note icon  if you are in the edit screen.

To delete a note:

1. Tap the note icon  or tap this note icon  if you are in the edit screen.
2. Tap Delete Note.

Categorizing records

This functionality is the same as that of the Palm Basic Applications. Please refer to your Palm Handbook for instructions.

Finding records

- Tap in the “Look up” field and begin to spell the name of the account you want to find. The list scrolls to the first record in the list that starts with the first letter you enter. Continue to spell the name you’re looking for, or when you see the name, tap it.
- SAM also uses Palms Find  feature to find Accounts. Please refer to your Palm Handbook for instructions.

To display accounts by category

- Tap the “category cycle” icon  repeatedly to cycle through all your categories.

The Unfiled category and categories without accounts will not be cycled through.

- Tap the pick list in the upper-right corner of the screen and select the category you want to display.

Making records private

This functionality is the same as that of the Palm Basic Applications. Please refer to your Palm Handbook for instructions.

Assigning a password

Assign SAM a password to protect your data in the SAM database.

1. From the main screen Tap the menu icon 
2. Tap the Password command
3. Enter a password or select to use the password you assigned your PDA by tapping on the “Use PDA password” option.
 - If you have not assigned your PDA a password the “Use PDA password” option will be disabled and will read: “PDA password is not set”.
4. (Optionally) Enter a question.
5. (Optionally, required if you supplied a question) Enter an Answer. This field is required if you supplied a question.